

**Organisation name: The Bulls Disabled Sports Club**

<b>What are the hazards?</b>	<b>Who might be harmed and how?</b>	<b>What are you already doing?</b>	<b>Do you need to do anything else to manage this risk?</b>	<b>Action by whom?</b>	<b>Action by when?</b>	<b>Done</b>
Spread of Covid-19	Bulls Members Bulls Coaches Family/friends/spectators	Hired sports hall has space markings 2m apart in the room. Members, coaches and accompanying people must follow government guidelines of 2m distance. Any activity where social distancing is not possible will not be played. The Bulls DSC follow their own governing body guidelines (UKWB). All members encourage to bring their own hand sanitiser to regularly reapply during training.	Monitor enforcement and remind members/accompanying people regularly	Head coach	Ongoing	
		Hired sports venue provides hand gel station within the room for use on entry/exit. One-way system in and out of the hall. Members must not enter the sports hall until it is safe to do so and instructed to do so by the Head Coach/sports hall staff.	Monitor enforcement and remind members/accompanying people regularly	Head Coach	Ongoing	
		Training sessions reduced by 10 minutes to facilitate safe changeover between previous clubs using the Hall and The Bulls DSC. Members to depart promptly at the end of the hire time – no hanging around.	Monitor enforcement and remind members/accompanying people regularly	Head Coach	Ongoing	
		The Bulls DSC provides all equipment required for training, e.g. balls, cones, pods. Sports wheelchairs may be provided by The Bulls DSC (“club chairs”) or members may bring their own to training. Members chairs may be stored at the venue with prior agreement with the Head Coach.	Inspect Club equipment for defects at each use and repair or replace defective equipment promptly, as damaged equipment cannot be effectively sanitised.	Head Coach	Ongoing	
		All sports wheelchairs, balls and other equipment to be used by members is wiped down with disinfectant spray at the start and end of each use.		Head Coach	Ongoing	

		The Head Coach is the only person to remove/replace Chairs and relevant equipment from the storage cupboard.				
		Sports Hall equipment e.g. benches, posts etc. are cleaned before and after use by Sports Hall staff, using disinfectant spray and paper towels.  Frequently touched surfaces are cleaned regularly by the Sports Hall staff.	Maintain communication with the Sports Venue regarding this.	Sports Hall venue staff  Head Coach	Ongoing	
		Training involving a ball or other potentially shared equipment is suspended indefinitely. Activities are only undertaken where an individual member/coach can handle a single ball or other equipment individually for the duration of the session.  Training plans are updated regularly to reflect the need for individual balls/equipment.	Review training plans regularly, in line with Member feedback to assess suitability of the activities for the venue and numbers attending training.	Head Coach	Ongoing	
		Numbers of people intending to attend training are monitored on a weekly basis, via a shared Google Docs spreadsheet.  Members are asked to give 48hrs notice of attendance/non-attendance.  The maximum capacity of the Hall is 15 members/accompanying people, plus 1 Coach. This is to maintain 2m social distancing. Where more than 15 individuals wish to attend, the Head Coach will manage numbers e.g. through offering alternating weeks to different members. Accompanying people are asked to be kept to a minimum to maximise space for members to train.	Review training attendance document regularly; remind members to update weekly.	Head Coach	Ongoing	
		Members who require assistance in transitioning in/out of sports chairs or other personal assistance that they cannot provide themselves are assisted by a single designated person. Hands are sanitised with	Review member's individual needs regularly; check weekly attendance spreadsheet to plan assistance needs in advance.	The Governing Committee	Ongoing	

		hand gel before and after the assistance has been provided and a mask may be worn if the nature of the assistance is prolonged or involves close personal contact.				
		Members will not bring or use sweat towels, per UK Active guidelines. Members advised to use wrist sweat bands/headbands to minimise touching of the face/head with hands.  Members must bring their own filled water bottle; water fountains are not provided by the venue.	Monitor enforcement and remind members/accompanying people regularly	Head Coach	Ongoing	
		Members are asked to come ready changed and not to use Sports Venue changing rooms and lockers unless fundamental.  Members are asked to limit belongings they bring into the Hall to those that are essential for the training session or their own welfare, e.g. personal medications.	Monitor enforcement and remind members/accompanying people regularly	Head Coach in conjunction with the Sports Hall venue staff	Ongoing	
		Updated membership forms, including a statement that details may be used to facilitate Track and Trace, have been issued and returned by all members wishing to train. Forms are held securely in digital form to facilitate easy access in the event of an emergency or for Track and Trace. Access can be gained by all members of the Governing Committee (Chair, Treasurer/Head Coach and Secretary).	Request members update their personal details at regular intervals (suggest 6-monthly) OR if their details change in the interim.  Regular reminders to members to keep contact details up to date.	The Governing Committee	Ongoing	
		First aid in the event of an accident/injury is provided, where essential, by the Sports Hall venue, who have qualified staff. Staff will wear appropriate PPE when providing First Aid to minimise contact.	Consider a Bulls Committee Member or other club member(s) undergoing relevant first aid training to minimise contact with non-members.	The Governing Committee	Ongoing	
		All members/coaches must follow the new rules and regulations set in place by the Sports Hall venue and Bulls DSC regarding Covid-19 and must not attend if showing signs of Covid-19.	Monitor enforcement and remind members/accompanying people regularly	Head Coach in conjunction with the Sports Hall venue staff	Ongoing	

		<p>If a member/coach or accompanying person develops symptoms after a session, they must inform the Head Coach in order that they can work with the Sports Hall venue to track and trace users as appropriate.</p> <p>No over 70's with underlying health issues will be permitted to train, per the Sports Hall venue's guidance.</p>				
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Risk assessment prepared by: Nia Faulder  
Qualifications: Institution of Occupational Safety and Health (IOSH) Managing Safely

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